



# Travel Approval Form

Department: JP THREE

Event Name: FY 24 16 HR EXP. CLERK SEMINAR

Location: CORPUS CHRISTI, TEXAS

Event Dates: JULY 22-24, 2024

Purpose:  Required Continuing Education/Certification  
 Job Training  
 Other: \_\_\_\_\_

Name of Attendees:

CHRISTI McCLELLAND  
\_\_\_\_\_  
\_\_\_\_\_

Court Decision:  
This section to be completed by County Judge's Office

COMMISSIONERS COURT

NOV 13 2023

**Approved**

### Required Documents Checklist:

**\*\* Same-Day Travel - Commissioners Court Approval is not required \*\***

#### Overnight Travel

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

#### For Out of State Travel, please also include:

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:

## Christina McClelland

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**From:** Texas Justice Court Training Center <noreply@enroll.tjctc.txstate.edu>  
**Sent:** Tuesday, October 17, 2023 10:15 AM  
**To:** Christina McClelland  
**Subject:** Experience Court Personnel Seminar - Corpus Christi Email Receipt  
**Attachments:** conferenceLogo; Invoice.pdf

You don't often get email from noreply@enroll.tjctc.txstate.edu. [Learn why this is important](#)

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Use care when opening links or attachments. Report suspicious emails.



Christi McClelland

### Experience Court Personnel Seminar - Corpus Christi

Date: 17 Oct 2023

Transaction Number: 1536

This is confirmation of the following registrations and purchases:

Christi McClelland is now registered in:

Registration Option:	Conference Registration
Registration Date:	17 Oct 2023
Registration Fee:	\$150.00
Amount (including fees, discounts, and taxes):	\$150.00

With the following Add-Ons:

Add-On Option:	Lodging Fee
Add-On Quantity:	1
Add-On Fee:	\$110.00
Amount (including fees, discounts, and taxes):	\$110.00

Subtotal:	\$260.00
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# Court Personnel

## Experienced Clerk Seminars

Registration and Overhead Assessment Fees = \$150 (in-person) or \$50 (virtual)  
Lodging Fees for Single Occupancy = \$55 per night

Galveston (16 hours) - The San Luis Resort

- February 26 - 28, 2024

Denton (16 hours) - Embassy Suites Denton

- March 20-22, 2024

Virtual Criminal (12 hours) - Zoom

- April 23-25, 2024 (10 AM - 3 PM each day)

San Marcos (16 hours) - Embassy Suites San Marcos

- May 13-15, 2024

Virtual Civil (12 hours) - Zoom

- June 11-13, 2024 (10 AM - 3 PM each day)

Corpus Christi (16 hours) - Omni Corpus Christi

- July 22-24, 2024

## New Clerk Seminars

Registration and Overhead Assessment Fees = \$150 (in-person) or \$50 (virtual)  
Lodging Fees for Single Occupancy = \$55 per night

Virtual - Zoom

- January 16-18, 2024

Austin (in-person) - Sonesta Bee Caves

- August 20-22, 2024

**Registration opens October 17th**



Conference Name: Experience Court Personnel Seminar - Corpus Christi  
Location: Omni Corpus Christi  
Conference Dates: 22 Jul 2024 - 24 Jul 2024  
Participant Name: Christi McClelland

## Selected Sessions

Participant Christi McClelland is registered in the following sessions as of Oct 17, 2023 2:23:05 PM

<u>Session</u>	<u>Tracks</u>	<u>Location</u>	<u>Date</u>	<u>Time</u>	<u>Speaker</u>
Welcome and Orientation		Omni Corpus Christi	22 Jul 2024	12:45 PM - 01:00 PM	
Procedural Fairness		Omni Corpus Christi	22 Jul 2024	01:00 PM - 03:00 PM	
EPO Reporting and Other Magistrate Duties for Clerks		Omni Corpus Christi	22 Jul 2024	03:00 PM - 05:00 PM	
Unusual Eviction Issues: Filing through Judgment		Omni Corpus Christi	23 Jul 2024	08:00 AM - 10:00 AM	
Understanding Juvenile Criminal Diversions		Omni Corpus Christi	23 Jul 2024	10:00 AM - 12:00 PM	
Parent Contributing to Nonattendance Cases		Omni Corpus Christi	23 Jul 2024	01:00 PM - 02:00 PM	
Citations, Complaints, & When Criminal Defendants Don't Appear		Omni Corpus Christi	23 Jul 2024	02:00 PM - 04:00 PM	
Where, Who, and When: Justice Court Reporting		Omni Corpus Christi	23 Jul 2024	04:00 PM - 05:00 PM	
The Challenges and Opportunities of Self-Represented Litigants		Omni Corpus Christi	24 Jul 2024	08:00 AM - 10:00 AM	
Leadership		Omni Corpus Christi	24 Jul 2024	10:00 AM - 12:00 PM	